

**SOUTH SEMINOLE & NORTH ORANGE COUNTY
WASTEWATER TRANSMISSION AUTHORITY**

**410 Lake Howell Road
Maitland, FL 32751
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AUTHORITY BOARD MEETING AGENDA AND PUBLIC NOTICE

Wednesday, November 12, 2025

410 Lake Howell Road

Maitland, FL 32751

8:30 AM

1. Call to Order
2. Introductions
3. Public Comments
4. Approval of Board Meeting Minutes – September 17, 2025 Meeting (**Attachment A**)
5. Review Monthly Financial Report (**Attachment B**)
6. Informational (Non-action) Items:

a. **Draft of Procurement Policy.** A draft of a New Procurement Policy has been prepared by the Authority Attorney and is being reviewed by the Executive Director. Once the comments have been agreed upon by the Authority Attorney and Executive Director, the Procurement Policy will be placed on the agenda for adoption at the next Board Meeting (January 2026).

b. **Draft of Revised Personnel Policy Manual.** A draft of a Revised Personnel Policy Manual has been prepared by the Executive Director and is being reviewed by Authority Attorney. Once the comments have been agreed upon by the Authority Attorney and Executive Director, the Personnel Policy Manual will be placed on the agenda for adoption at the next Board Meeting (January 2026).

7. New Business and Action Items
 - a. Goals and Objectives (posted to website by December 1)
 - b. I&I update
8. Reports
 - a. Attorney
 - b. Consulting Engineer
 - c. Executive Director
 - d. City of Orlando
9. Adjournment